EXTRACTS OF THE PLANNING & DEVELOPMENT COMMITTEE MEETING HELD ON THE 13^{TH} MARCH 2007

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ADJOURNMENT OF MEETING

The meeting adjourned for afternoon tea at 3:16 p.m.

RESUMPTION OF MEETING

The meeting resumed at 3.30 p.m.

PRESENT: Crs PE Cantrell (Planning & Development Committee Chairman),

CR Chapman OAM, LJ Friske (proxy),

(Acting Director of Planning & Development),

(Senior Planning Officer) and

(Minutes

DA14786

Clerk).

SECTION 1: PLANNING APPLICATIONS

1/3 DA14786 - Material Change of Use - Commercial Premises (Car Wash) - 34 Violet Street - E & R Blaich

FILE NO:

APPLICANT:

LANDOWNER:

RPD:

SITE ADDRESS:

CURRENT USE OF LAND:

PROPOSAL:

ZONE:

PREFERRED USE AREA:

Minute: P31/03/07

E & R Blaich

Kik Pty. Ltd as Trustee

Lot 1 RP888049

34 Violet Street, Gympie

Vacant

Material Change of Use

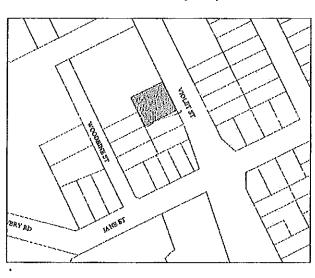
Commercial Premises (Car Wash).

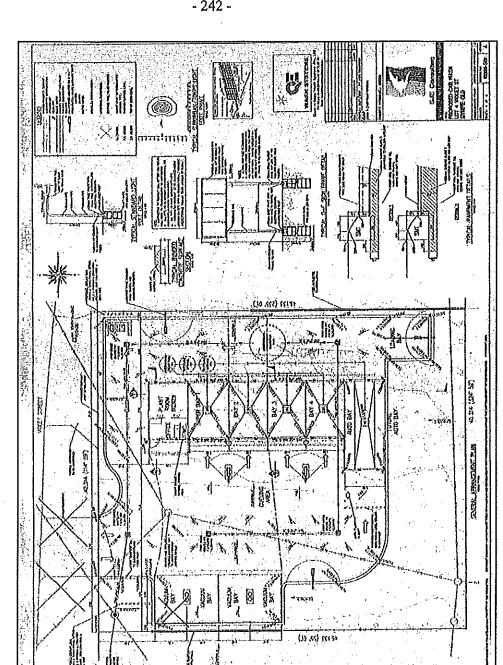
Commercial

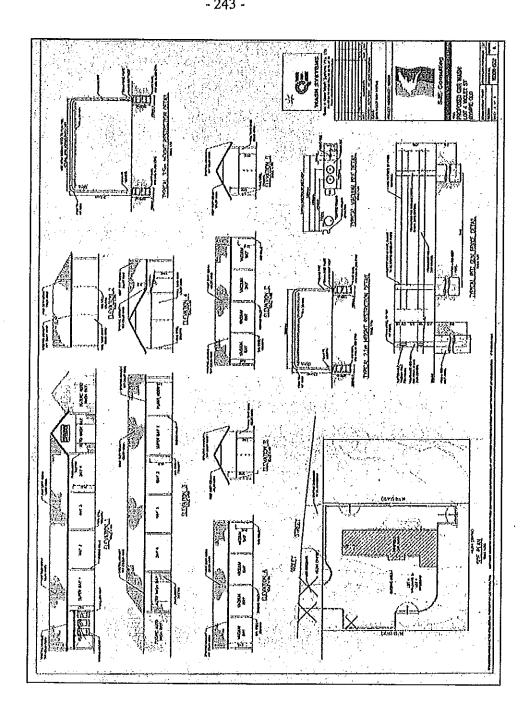
Highway Services

QFCI
Date:









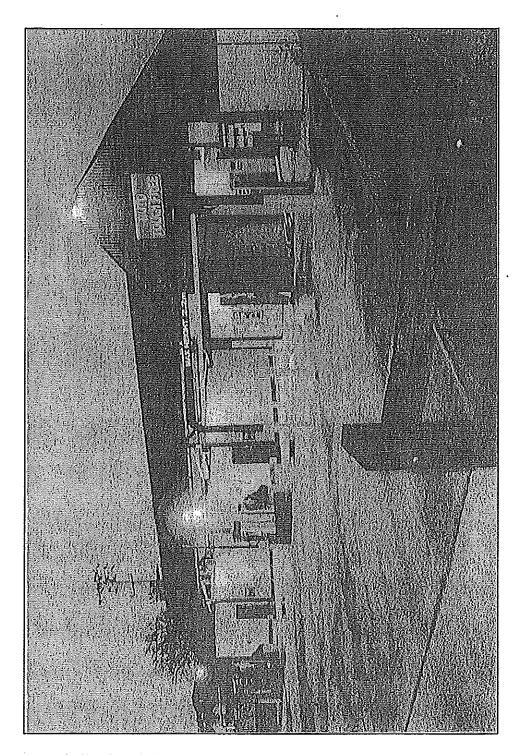


Photo indicative of other sites

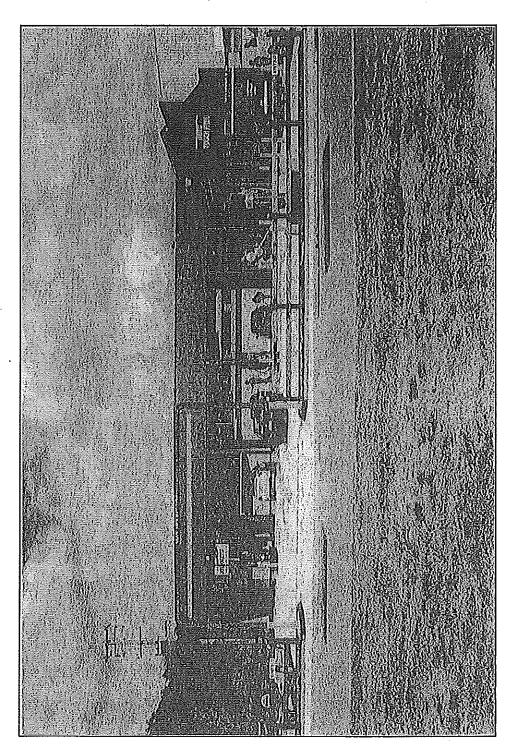


Photo indicative of other sites

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Report: (Planning Officer



1.0 Introduction

This application seeks Council's approval for a car wash on the Bruce Highway (Violet Street).

1.1 The Proposal

It is proposed to construct:

- two vacuum bays;
- one auto bay;
- three wash bays;
- one 'super' bay;
- plant room and office.

Provision for a future auto bay is also shown.

A loading bay and refuse storage area are also proposed.

A number of water saving measures are proposed:

- underground rainwater collection tank;
- underground collection pit for discharged water;
- two recycling storage pits.

56% of water from the site is to be recycled.

1.2 Site Description

The site is perhaps best known for the over height demountable building it housed for many years. The new owners have removed the stumps and brought the building down to ground level. The remainder of the site is vacant

1.3 Surrounding Land Uses

There are a few remaining dwellings directly fronting the Bruce Highway in this location. The site is located next to Somesteel and other commercial uses towards Pine Street.

Opposite the site are residential uses that are accessed via a service road.

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2.0 STATUTORY REQUIREMENTS

2.1 Intent of the Zone

The role of the commercial zone is to provide for the retail, business, commercial administrative, service industrial and other needs of residents of, and visitors to Gympie and surrounding areas is reinforced in accordance with the preferred use areas.

In this instance the proposal is also within the highway services preferred use area.

It is considered that this application provides a highway related service and is a consistent use within the zone.

2.2 Compliance with the Planning Scheme

2.2.1 Scheme Definition

The proposal is considered a commercial premise as it involves an activity, other than an industrial activity, conducted for commercial gain.

2.2.2 Development Provisions

Gympie Planning Area Code

The building achieves the following setbacks:

- front 7 metres;
- Somesteel side 1 metre;
- Housing side 4 metres:
- rear boundary 4.5 metres.

These setbacks are considered adequate as the neighbouring housing zoned property is vacant and other side boundary backing onto the Somesteel yard.

The applicant has submitted a noise assessment of the car wash system to support the application. The report does not recommended any measures are required as part of the proposal. Noise is measured from 20 metres from the car wash site and there would be no residential buildings within 20 metres of the proposed location.

A condition requiring a revised assessment outlining any ameliorative measures required is included in the recommendation.

Landscaping Code

Existing palm trees within the property/road reserve should be removed as part of the proposal given the fact that they are not from Council's landscape policy.

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Other aspects of the development comply except for the side boundary with the neighbouring, undeveloped, housing zoned property which is also owned by the applicants.

Vehicle Parking and Access Code

The proposal does not require large amounts of parking given the mobile nature of the service. Only parking for employees is considered necessary. The applicant's nominate 3-4 employees, therefore a minimum of three spaces should be required, with the loading bay also able to be used by staff if required.

Sufficient area exists at the rear of the site for car parking to be provided,

Infrastructure Works Code

The proposal generally meets the provision of works required in the Commercial Zone, except for the following areas:

- no concrete footpath along the frontage of the site;
- kerb and channel does not cover around 15 metres of the frontage of the site.

Both of these items can be conditioned.

Street lighting is to be upgraded in the area with a contribution applicable.

2.3 Local and/or State Planning Policies

There are no state or local planning policies applicable to this application.

3.0 PLANNING CONSIDERATIONS

3.1 Appropriateness of the Proposal

The proposal is within an appropriately zoned location.

3.2 Impact on Amenity

No amenity concerns are raised.

3.3 Site Access and Traffic

There are presently two access points to the property. Both are to be removed as part of the proposal with a new access to be constructed.

Traffic to be generated by the proposal will only impact on the Main Road.

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3.4 Car Parking

Given the proposal is for a drive-through car wash provision for parking is not considered necessary. A small office of 2.5 metres x 1.5 metres is proposed. This would only be able to house one employee.

3.5 Flooding

The site is subject to flooding in a Q40 event. However, the site is considered well suited to the proposed use given the mobile nature of the service offered.

Contingency plans for the evacuation of chemicals stored on the property in the event of flood need to be made with a copy of such a report submitted to Council.

3.6 Site Contamination

The site is not listed on the Environmental Management Register.

3.7 <u>Utilities and Services</u>

Water and sewerage services presently service the site. Headworks charges are applicable.

56% of water is to be recycled, with the remainder from Council's reticulated system. Water consumption per week is 107405 litres. From the reticulated network this equals 47258 per week or 6751 per day on average.

From information supplied by Council's Water and Sewerage Department Manager, this equates to 7 times the normal use of a dwelling. Therefore headworks can be levied at $2.8 \text{ pp} \times 7 = 19.6$ for both water and sewerage.

Water = 1024.78 x 19.6 = 20085.68 = 20086 Sewerage = 1601.43 x 19.6 = 31380.02 = 31380

4.0 CONSULTATION

4.1 Internal

(a) Design Department

Report: (Senior Engineer - A. Laszlo)

This report is based on the original submission from the owner/applicant and subsequent information submitted.

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TRAFFIC

The applicant submitted an estimate of total cars washed per year, which equates to 270 vehicles/day.

The subject site fronts Bruce Highway, which will be upgraded in the immediate future. Once upgraded, only northbound traffic will be permitted to enter the subject site. Therefore southbound traffic will be required to use local roads to face northbound to enter the site and vice versa for traffic exiting the site. Therefore adopting 50% of the traffic using local roads ie 270 vehicles per day, a contribution of \$3726 towards intersection improvements is justified.

FRONTAGE / ACCESS

The subject site fronts Bruce Highway, which is to be upgraded. A two-way left in and left out access off Bruce Highway is proposed. The lay of the land promotes stormwater runoff from Bruce Highway to the internal hard stand area. The access will need to be designed to direct runoff towards the carriageway and to meet Department of Main Roads design of the new roadway. This could prove difficult due to height differences.

A footpath should be provided along this site frontage. A 1.5m path would be appropriate. As Council is required to fund any pathways associated with the Highway upgrading a contribution equivalent to the construction of the pathway should be required. Estimated contribution is \$2660.

The proposed access does not utilise the existing access from Bruce Highway. An access re-organisation will require operational works approval.

SITEWORKS

The Department of Main Roads concurrence agency's response revealed the proposed new four lane highway has significant impact on the alignment and levels of the existing highway. This may impact on the fill of the site and to achieve the necessary access requirements for grades etc. Should filling of the lot be required consideration must be given to stormwater runoff from the adjoining properties.

WATER SUPPLY & SEWERAGE

The details of supply, on-site treatment and discharge of trade waste to sewer of water and chemicals used at the plant will require approval at operational works stage.

Headworks charges will apply.

STORMWATER

Stormwater should be directed away from the carwash bays so that sewers do not become conduits for rainfall runoff. Due to queuing vehicles dropping soil and oils, discharges should be via an oil interceptor trap. Again, approvals will be required at operational works.

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OTHER SERVICES

Existing electrical and communication services should be adequate with any upgrades to the developer's costs.

Street lighting in the area is poor. A power pole exists at the southern end of the property. A streetlight added to this pole would increase the lighting levels. A contribution of \$750 towards additional streetlight is justified.

MISCELLANEOUS

Main Roads Department as a Concurrence Agency assessed the application. All DMR conditions to apply as outlined.

4.2 External -

CONCURRENCE AGENCY

(a) Department of Main Roads

Conditions required as attached.

5.0 Conclusion

The proposal is well suited to the location and is recommended for approval.

Recommendation: (Director of Planning & Development - M.J. Ball)

Recommend that Council, as Assessment Manager, APPROVE development application for Material Change of Use – Commercial Premises (Carwash) on Lot 1 RP888049 located at 34 Violet Street, Gympie subject to the following conditions:

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Assessment Managers Conditions

Section 1.0 - Conditions to be Satisfied Prior to the Commencement of the Approved Use

- 1. The development herein approved may not start until:
 - (i) the following development permits have been issued and complied with as required -
 - (a) Development Permit for Building Works
 - (b) Development Permit for Plumbing & Drainage Work;
 - (c) Development Permit for Operational Works (Site Works, road widening, kerb and channel and associated drainage, landscaping, access driveways, water supply & sewerage discharge sludge collection and removal, storm water disposal),
 - (ii) development authorised by the above permits has been completed to the satisfaction of Council's Chief Executive Officer.
- 2. All necessary permits from the Department of Main Roads are to be obtained for the purpose of constructing an access onto Bruce Highway.
- 3. A contribution of \$2660 is to be paid to Council towards the provision of a footpath along the frontage of the site.
- 4. Contribution is to be made towards Water Supply Headworks in accordance with Council's Planning Scheme Policy 7: Water Supply and Sewerage Headworks Contributions, Works External and Works Internal. The contribution is currently assessed at \$20086, however, the actual amount payable will be based on Council's policy and the rate applicable, at the time of payment.
- 5. Contribution is to be made towards Sewerage Headworks in accordance with Council's Planning Scheme Policy 7: Water Supply and Sewerage Headworks Contributions, Works External and Works Internal. The contribution is currently assessed at \$31388 however the actual amount payable will be based on Council's policy and the rate applicable, at the time of payment.
- 6. In accordance with Planning Scheme Policy 11: Roadworks Contributions a contribution, currently assessed at \$3726, is to be paid toward road improvements as a result of the increased traffic generated by this development. The amount will be indexed to ABS ANZSIC Class 4121.

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- 7. A contribution of \$750 is to be paid to Council towards the provision of street lighting in the vicinity of the site.
- 8. A revised noise assessment outlining any measures required to protect residential amenity for surrounding premises is to be submitted to Council for approval prior to commencement of the use and any recommended measures completed to the satisfaction of Council.
- 9. A 1.8 metre high solid timber paling fence or similar material approved by Council is to be erected along the side and rear boundaries of the site to the satisfaction of Council.
- 10. Approved refuse containers are to be provided and kept in an imperviously paved area with a suitably screened enclosure to enclose the refuse storage area in accordance with the Environmental Protection (Interim Waste) Regulation 1996 to the satisfaction of Council's Chief Executive Officer.
- 11. The road frontage of the development site is to be widened and kerb and channel constructed in accordance with the requirements of the Department of Main Roads.

Note: Should this work be completed prior to commencement of the use this condition will be considered satisfied.

Section 2.0 Conditions Relevant to the Issue of a Development Permit for Operational Work

- Access to the proposed lot/s is/are to be constructed in accordance with the requirements of Council's Infrastructure Works Code – Drawing No. R-05.
- 13. (i) Details of the proposed method of disposal of solid waste and sludge from the ponds/tanks shall be lodged with and approved by Council's Chief Executive Officer.
 - (ii) Disposal of solid waste and sludge shall be carried out in accordance with the approved measures.
- 14. Any filling or other development works undertaken on the site shall be carried out so as not to cause the ponding of water on any adjoining lands or the blockage or interference with any natural watercourse.
- No earthworks or filling works are to be undertaken prior to the issue of a Development Permit for Building Works/Operational Works.

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- 16. Off-street car parking is to be provided in accordance with the Vehicle Parking and Access Code of Council's Planning Scheme and Planning Scheme Policy 8 Infrastructure Works. Note: A minimum of three spaces is required for this development.
- 17. Loading/unloading operations shall be conducted within the site and vehicles waiting to be loaded/unloaded shall stand entirely within the site.
- 18. Car parking and access areas shall be sealed pavement and designed, drained, constructed and maintained in accordance with Council's Vehicle Parking and Access Code.
- 19. (i) Connection is to be made to Council's existing Water Supply and Sewerage reticulation systems, including the provision of a back flow device, at no cost to Council. Connection shall be in accordance with a development permit for Operational Works approving the required hydraulic plans and specifications, as prepared by a recognised building hydraulics engineer, for such works.

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- (ii) The backflow prevention device is to be maintained and tested in accordance with Council's approval.
- 20. Any discharges of Trade Waste generated by the development approved herein shall be treated in accordance with Council's Trade Waste Environmental Management Plan.
- 21. Undertake at no cost to Council, the alteration of any public utility mains (eg. Electricity, water, sewerage, gas etc.) or other facilities necessitated by the development of the land or associated construction works external to the site.
- 22. (i) Roof and surface water is to be collected on site and is to be discharged through an underground drain line into existing drainage in Bruce Highway to the satisfaction of Council's Chief Executive Officer.
 - (ii) A grease/oil arrester is to be provided on site to ensure polluted run-off does not enter Council's stormwater drainage system.
- 23. The method of treatment of stormwater runoff from and through the site shall be designed and constructed in accordance with Council's Infrastructure Works Code.

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- 24. Any plans for operational works, water supply and sewerage works, drainage works and street lighting required by this development permit, are to be surveyed and designed in accordance with Council's Infrastructure Works Code.
- 25. All night lighting must be designed and constructed to the satisfaction of Council's Chief Executive Officer so that light emitted from the subject land does not, in the opinion of the Council, cause nuisance or annoyance to residents or traffic in the immediate vicinity.
- 26. (i) A properly prepared Landscape Plan in accordance with Council's Planning Scheme Policy 4: Landscaping is to be submitted to and approved by Council's Chief Executive Officer. The landscape plan is to denote areas of existing vegetation and/or existing trees proposed to be retained.
 - (ii) Landscaping works are to be completed in accordance with the approved landscape plans.
 - (iii) The landscaping shall be maintained (watering, fertilising, mulching, weeding, and the like) at all times.
- 27. Existing abandoned driveway accesses are to be reinstated to kerb & channel to comply with Council's requirements.
- 28. Landscaping is to be carried out in accordance with the approved plan incorporating three tiered plantings.

Section 3.0 - General Conditions of Approval

- 29. The development shall be generally in accordance with the plan/s submitted with the application (Plan Nos. 18308-S01, S02, S03, S06, S07, & S08 drawn by SJE Consulting and dated 28/11/06).
- 30. Maintain strict segregation of stormwater and wastewater drainage systems at all times.
- 31. Wastewater and other liquid wastes are not to be released to stormwater drainage systems, stormwater, groundwater or discharged to waterways.
- 32. Where waste is a contaminant, it must not be released to the environment, which will or may cause environmental harm or nuisance.

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33. All dust and particulate wastes are to be wrapped, bagged, or otherwise packaged for disposal, prior to removal from the site.

Concurrence Agency Conditions

The application was referred to the Department Main Roads as a Concurrence Agency under the requirements of the Integrated Planning Act. That Department's requirements are:

1. Prior to the commencement of any works within the State-controlled road, the applicant must arrange for detailed engineering plans and specifications for the proposed works to be submitted to Main Roads for assessment and be approved.

The engineering design, plans and specifications must be prepared by a qualified consulting engineer and suit the proposed new highway configuration.

Note:

Further approvals will be required for construction in accordance with the requirements of section 33 of the Transport Infrastructure Act 1994.

- 2. All works associated with this proposal, including relocation of services, lighting, etc. must be carried out at no cost to Main Roads.
- 3. The proposed new 4 lane highway past this property has significant impacts on the line and level of the existing highway, the applicant is conditioned to construct his work to integrate with the new highway.
- 4. Ingress shall be on the Southern side of the access driveway with egress to the North.

The landscaped area South of the access shall be extended approximately 7m directly into the site to minimise the potential any conflict between vehicles.

The existing drive way is to be removed and the area made good to suit the new lines and levels of the proposed Highway.

Stormwater volumes will need to be verified with calculations to ensure the capacity of the system is capable of handling the increase flows from the site prior to connection to the system.

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- 5. No direct or indirect light shall impact on the vehicles using the highway
- 6. The signage at the site must comply with both Cooloola Shire Council and the requirements of the Main Roads Signs Section located at the Mooloolaba Office.
- 7. The applicant is responsible for achieving the acoustic quality objectives of the Environmental Protection Act 1994, Environmental Protection (Noise) Policy 1997 and the requirements of Main Roads document, Road Traffic Noise Management: Code of Practice. Main Roads will not be responsible for the provision of any buffers or noise attenuation measures necessary to maintain an appropriate level of amenity for residential or other noise sensitive uses. The applicant is to provide these noise attenuation facilities which are to be located clear of the State-controlled road reserve.

A copy of the Department of Main Roads response is attached hereto.

P31/03/07 Moved: Cr MJ Venardos OAM Seconded: Cr LJ Friske (Proxy)

Recommend that Council, as Assessment Manager, APPROVE development application for Material Change of Use – Commercial Premises (Carwash) on Lot 1 RP888049 located at 34 Violet Street, Gympie subject to the following conditions:

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 - (ii) development authorised by the above permits has been completed to the satisfaction of Council's Chief Executive Officer.

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- 2. All necessary permits from the Department of Main Roads are to be obtained for the purpose of constructing an access onto Bruce Highway.
- 3. A contribution of \$2660 is to be paid to Council towards the provision of a footpath along the frontage of the site.
- 4. Contribution is to be made towards Water Supply Headworks in accordance with Council's Planning Scheme Policy 7: Water Supply and Sewerage Headworks Contributions, Works External and Works Internal. The contribution is currently assessed at \$20086, however, the actual amount payable will be based on Council's policy and the rate applicable, at the time of payment.
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- 7. A contribution of \$750 is to be paid to Council towards the provision of street lighting in the vicinity of the site.
- 8. A revised noise assessment outlining any measures required to protect residential amenity for surrounding premises is to be submitted to Council for approval prior to commencement of the use and any recommended measures completed to the satisfaction of Council.
- 9. A 1.8 metre high solid timber paling fence or similar material approved by Council is to be erected along the side and rear boundaries of the site to the satisfaction of Council.
- 10. Approved refuse containers are to be provided and kept in an imperviously paved area with a suitably screened enclosure to enclose the refuse storage area in accordance with the *Environmental Protection (Interim Waste) Regulation 1996* to the satisfaction of Council's Chief Executive Officer.

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11. The road frontage of the development site is to be widened and kerb and channel constructed in accordance with the requirements of the Department of Main Roads.

Note: Should this work be completed prior to commencement of the use this condition will be considered satisfied.

- 12. A contingency plan is to be submitted and approved by Council for the evacuation of chemicals stored on the property in the event of flood.
- 13. Existing palm trees within the property/road reserve are to be removed.

Section 2.0 <u>Conditions Relevant to the Issue of a Development Permit for Operational Work</u>

- 12. Access to the proposed lot/s is/are to be constructed in accordance with the requirements of Council's Infrastructure Works Code Drawing No. R-05.
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- 15. No earthworks or filling works are to be undertaken prior to the issue of a Development Permit for Building Works/Operational Works.
- 16. Off-street car parking is to be provided in accordance with the Vehicle Parking and Access Code of Council's Planning Scheme and Planning Scheme Policy 8 Infrastructure Works. Note: A minimum of three spaces is required for this development.
- 17. Loading/unloading operations shall be conducted within the site and vehicles waiting to be loaded/unloaded shall stand entirely within the site.

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- 18. Car parking and access areas shall be sealed pavement and designed, drained, constructed and maintained in accordance with Council's Vehicle Parking and Access Code.
- 19. (i) Connection is to be made to Council's existing Water Supply and Sewerage reticulation systems, including the provision of a back flow device, at no cost to Council. Connection shall be in accordance with a development permit for Operational Works approving the required hydraulic plans and specifications, as prepared by a recognised building hydraulics engineer, for such works.
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- 20. Any discharges of Trade Waste generated by the development approved herein shall be treated in accordance with Council's Trade Waste Environmental Management Plan.
- 21. Undertake at no cost to Council, the alteration of any public utility mains (eg. Electricity, water, sewerage, gas etc.) or other facilities necessitated by the development of the land or associated construction works external to the site.
- 22. (i) Roof and surface water is to be collected on site and is to be discharged through an underground drain line into existing drainage in Bruce Highway to the satisfaction of Council's Chief Executive Officer.
 - (ii) A grease/oil arrester is to be provided on site to ensure polluted run-off does not enter Council's stormwater drainage system.
- 23. The method of treatment of stormwater runoff from and through the site shall be designed and constructed in accordance with Council's Infrastructure Works Code.
- 24. Any plans for operational works, water supply and sewerage works, drainage works and street lighting required by this development permit, are to be surveyed and designed in accordance with Council's Infrastructure Works Code.
- 25. All night lighting must be designed and constructed to the satisfaction of Council's Chief Executive Officer so that light emitted from the subject land does not, in the opinion of the Council, cause nuisance or annoyance to residents or traffic in the immediate vicinity.

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- 26. (i) A properly prepared Landscape Plan in accordance with Council's Planning Scheme Policy 4: Landscaping is to be submitted to and approved by Council's Chief Executive Officer. The landscape plan is to denote areas of existing vegetation and/or existing trees proposed to be retained.
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- 27. Existing abandoned driveway accesses are to be reinstated to kerb & channel to comply with Council's requirements.
- 28. Landscaping is to be carried out in accordance with the approved plan incorporating three tiered plantings.

Section 3.0 - General Conditions of Approval

- 29. The development shall be generally in accordance with the plan/s submitted with the application (Plan Nos. 18308-S01, S02, S03, S06, S07, & S08 drawn by SJE Consulting and dated 28/11/06).
- 30. Maintain strict segregation of stormwater and wastewater drainage systems at all times.
- Wastewater and other liquid wastes are not to be released to stormwater drainage systems, stormwater, groundwater or discharged to waterways.
- Where waste is a contaminant, it must not be released to the environment, which will or may cause environmental harm or nuisance.
- 33. All dust and particulate wastes are to be wrapped, bagged, or otherwise packaged for disposal, prior to removal from the site.
- 34. A water recycling plant is to be installed for the treatment of wastewater from the car wash facilities for reuse. Plans, specifications and calculations for the plant are to be submitted with the application for Operational Work.
- 35. Water holding tanks are to be installed for the harvesting and use of all stormwater from proposed roof and driveway areas. A plan showing the tanks and proposed reticulation is to be submitted to Council for approval in conjunction with the application for Operational Work.

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Concurrence Agency Conditions

The application was referred to the Department Main Roads as a Concurrence Agency under the requirements of the Integrated Planning Act. That Department's requirements are:

1. Prior to the commencement of any works within the State-controlled road, the applicant must arrange for detailed engineering plans and specifications for the proposed works to be submitted to Main Roads for assessment and be approved.

The engineering design, plans and specifications must be prepared by a qualified consulting engineer and suit the proposed new highway configuration.

Note:

Further approvals will be required for construction in accordance with the requirements of section 33 of the Transport Infrastructure Act 1994.

- 2. All works associated with this proposal, including relocation of services, lighting, etc. must be carried out at no cost to Main Roads.
- 3. The proposed new 4 Iane highway past this property has significant impacts on the line and level of the existing highway, the applicant is conditioned to construct his work to integrate with the new highway.
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The landscaped area South of the access shall be extended approximately 7m directly into the site to minimise the potential any conflict between vehicles.

The existing drive way is to be removed and the area made good to suit the new lines and levels of the proposed Highway.

Stormwater volumes will need to be verified with calculations to ensure the capacity of the system is capable of handling the increase flows from the site prior to connection to the system.

5. No direct or indirect light shall impact on the vehicles using the highway

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- 6. The signage at the site must comply with both Cooloola Shire Council and the requirements of the Main Roads Signs Section located at the Mooloolaba Office.
- 7. The applicant is responsible for achieving the acoustic quality objectives of the Environmental Protection Act 1994, Environmental Protection (Noise) Policy 1997 and the requirements of Main Roads document, Road Traffic Noise Management: Code of Practice. Main Roads will not be responsible for the provision of any buffers or noise attenuation measures necessary to maintain an appropriate level of amenity for residential or other noise sensitive uses. The applicant is to provide these noise attenuation facilities which are to be located clear of the State-controlled road reserve.

A copy of the Department of Main Roads response is attached hereto.

Carried.

Cr MJ Venardos OAM left the meeting at 3:41 p.m. and returned at 3:42 p.m.